



Government of West Bengal
Office of the District Magistrate, Murshidabad
(Department of Minority Affairs & Madrasah Education)

Memo No. 387 /MA&ME

Dated: 19-07-2010

Notice Inviting Tender (NIT) No - EWS / 29 of 2010 – 2011 dated. 19-07-2010

Sealed tenders are hereby invited for implementation of the following scheme within the area of **Raghunathganj-II Block** from resourceful bona fide and experienced contractors having adequate credentials of similar type of works as given below –

1) (a) **Description of work** : **Construction of Low Cost Housing for Economically Weaker Section of people under “Amar Bari” Scheme of Govt. of West Bengal in all 10 Gram Panchayat of Raghunathganj-II Block, Murshidabad.**

(b) **Estimated amount put to tender** : As per table below
(c) **Time of completion** : 120 days.
(d) **Source of fund** : “Amar Bari” Scheme of Housing Deptt. & Deptt. of Minority Affairs & Madrasah Education, Govt. of West Bengal

Name of Block	SI no. of GP	Name of the G.P	Name of the Scheme,	Estimated Amount put to Tender @ Rs. 1,12,577.00 per units	Earnest Money @ 2% of the Estimated Amount	Maximum time allowed for completion of the scheme
1	2	3	4	5	6	7
Raghunathganj-II	1	Giria	Construction of 5 no. (approx) of Low Cost Houses for Economically Weaker Section people belonging to Minoirity Community	562885	11257.70	120 days
Raghunathganj-II	2	Sekendra	Construction of 8 no. (approx) of Low Cost Houses for Economically Weaker Section people belonging to Minoirity Community	900616	18012.32	120 days
Raghunathganj-II	3	Mithipur	Construction of 8 no. (approx) of Low Cost Houses for Economically Weaker Section people belonging to Minoirity Community	900616	18012.32	120 days

Raghunathganj-II	4	Barashimul Dayarampur	Construction of 6 no. (approx) of Low Cost Houses for Economically Weaker Section people belonging to Minoirity Community	675462	13509.24	120 days
Raghunathganj-II	5	Jotkamal	Construction of 6 no. (approx) of Low Cost Houses for Economically Weaker Section people belonging to Minoirity Community	675462	13509.24	120 days
Raghunathganj-II	6	Sanmatinagar	Construction of 7 no. (approx) of Low Cost Houses for Economically Weaker Section people belonging to Minoirity Community	788039	15760.78	120 days
Raghunathganj-II	7	Teghari	Construction of 7 no. (approx) of Low Cost Houses for Economically Weaker Section people belonging to Minoirity Community	788039	15760.78	120 days
Raghunathganj-II	8	Kashidanga	Construction of 7 no. (approx) of Low Cost Houses for Economically Weaker Section people belonging to Minoirity Community	788039	15760.78	120 days
Raghunathganj-II	9	Laxmijola	Construction of 8 no. (approx) of Low Cost Houses for Economically Weaker Section people belonging to Minoirity Community	900616	18012.32	120 days
Raghunathganj-II	10	Sekhalipur	Construction of 8 no. (approx) of Low Cost Houses for Economically Weaker Section people belonging to Minoirity Community	900616	18012.32	120 days

Successful tenderer will have to show all the original documents before issuance of work order.

- 1) The contractor who intends to be a tenderer should have credential of completing **at least one work in the last 4 (four years)** of similar nature minimum value of which **should not be less than 30% of the amount noted in Column 5** of above table against the work for which the contractor intends to submit tender.
- 2) Photostat Copies (duly attested) of **Valid Sales Tax, Professional Tax, Trade Tax, VAT certificates** along with **PAN card** and of **requisite Credential Certificates** are to be enclosed with the tender. **At the time of opening of tenders original copies have to be shown, if required.**
- 3) **Earnest Money:** The tender should accompany **Earnest Money @2%** of the total estimated amount put to tender as per Column (5) in the form of **Bank Draft drawn in favour of the Block Development Officer, Raghunathganj-II, Murshidabad.**
- 4) Engineers Co-operative Society will not be required to deposit any earnest money.
- 5) **Audit report of last financial year i.e. 2009-2010** will have to be submitted in case of Engineers Co-operative and Labour Co-operatives.
- 6) Before submission of the tender, the contractor must visit the work sites to ascertain the local condition from all points of view and no plea / complaint about the site will be entertained afterwards. It will be presumed that the agency had offered the tender rate / bid after assessment of

entire condition of the work site and satisfied him self in all respect. The sites may be in different locations in the villages in the Gram Panchayats of the Blocks. List of sites for each G.P would be provided **on demand by the Block Development Officer, Raghunathganj-II, Murshidabad.**

- 7) However at the time of start of the work, the authorized representative of BDO or Engineer in charge will help you to identify the site of each unit and handover it to the successful bidders/ agency for commencement of the work.
- 8) Separate tenders should be submitted for each work / scheme for different Gram Pachayats in a similar way.
- 9) **Time is the essence of contract.** The successful contractor **must complete the work within stipulated time. No extension of time will be allowed except in special case.** In case of failure to complete the work in the stipulated time, **a penalty may be imposed at the rate of 0.5% of the amount equivalent to the value of incomplete / balance work** till work is brought back to normal schedule and / or completed in time.
- 10) As per rules framed under the **Building and Other Construction workers' Act 1996** and the **Building and Others Construction Workers' Cess Act 1996** deduction applicable towards payment of Cess will be made from the bill of the agency along with other statutory deductions.
- 11) No consumable materials will be supplied to the agency for any work from the office of the Block Development Officer. Agency will be responsible for procuring all materials required for proper execution of work at his own cost.
- 12) The successful tenderer will have to abide by the provisions of **West Bengal Contract Labour Rules, 1972** as in enforced from time to time, if no labour license is obtained and produced by the contractor, payment is liable to get withheld.
- 13) All the works are to be executed according to drawing and specification approved by the authority and the direction of the EIC is to be strictly followed.
- 14) The successful tenderer will have to start the work after execution of formal agreement as per rule and will have to complete the work within the time allowed for completion.
- 15) **Incomplete or conditional tender will be rejected summarily.** The successful tenderer will have to execute a formal **agreement on a non-judicial stamp paper worth Rs. 10/-.**
- 16) Tenderer should quote the offered rate (in percentage / both in words and in figures) in his / her letter head pad - on the basis of work schedule of rates for the respective scheme for which he is bidding **as per proforma enclosed. Separate offer has to be given for each Gram Panchayat / schemes.**
- 17) The lowest rate (to be offered) of all Tenders dropped in respect of all G.Ps in a Block will be accepted as lowest rate valid for all G.Ps of the Block and the agencies who are lowest in any G.P of the Block but not the lowest bidders amongst all Tenderers for the Block are bound to execute the work in that G.P as per the over all lowest rate of the Block and this rate will remain valid up to One year from the date of finalization of this Tender. .
- 18) **Work Orders:** The work orders will be issued for the individual Gram Panchayat / schemes and as per availability of fund by the BDO.
- 19) **Security Deposit:** The successful bidder will be required to maintain a **deposit as SECURITY DEPOSIT equivalent to 10% of the quoted amount for one year.** In case of successful bidder Security deposit can be adjusted with the Earnest Money and balance amount will be deducted from FA bills and kept for one year from the date of completion. The Earnest money of the unsuccessful bidders will be refunded after the work order has been issued to successful bidder and Security Deposit has been received from him. In case successful bidders do not accept the work or deposit the balance amount of the Security deposit his EMD will be forfeited and work can be assigned to other bidder. The successful bidder / agency who has been assigned the work will be required to deposit a Security Deposit which will be refunded after one year of the completion of the entire work under a schemes/ block. During the one year period the successful bidder will ensure that the work is safe, and complaints / defects occur in each unit. In case any defect arise during one year period shall be rectified and make good to the satisfaction of the BDO. Security Deposit will be released based on receipt of a clearance certificate / no liability certificate from the concerned BDOs. In case the defects are not made good the **authority reserves the right to deduct a proportionate amount from the Security Deposit.**
- 20) The tender is being floated centrally from the district HQ level for all the Gram Panchayat collectively. One agency may quote for any nos. of Gram Panchayat but they must have solvency certificate as required for all the Gram Panchayat for which they are quoting / bidding. In case no tender / rate is offered for any Gram Panchayat the agency quoting for adjacent Gram Panchayat may be asked by the authority to undertake the work of that adjoining Gram Panchayat also. Efforts will be made to offer the work as per consent of the bidder, but decision of the authority shall be final. The authority reserves the right to confer **the distribution of work and assign to a successful tenderer other than the Gram Panchayat for which he has got the work order.** Non-acceptance of the work of the adjoining Gram Panchayat / scheme so assigned to the agency may disqualify the bidder from the bid of the Gram Panchayat where he might have been lowest bidder also.
- 21) In case no bidder is found for any scheme/ GP in a block and also the bidder of a GP is not willing to do additional schemes due to his capacity or the successful bidder for a scheme does not have sufficient solvency (financial capacity) to do additional scheme and any bidder who has become second lowest bidder in any of the GP in that block agrees to do the work at the rate offered by the Lowest bidder of any adjoining scheme, the work of such un-bidder GP may be awarded to the such bidder by the authority.
- 22) **The number of Low Cost Housings for Economically Weaker Sections & the number of beneficiary as shown in the column 4 is approximate and may vary across Gram Panchayat.**
- 23) **Acceptance of lowest tender is not obligatory and the undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.**

- 24) The tender documents will be available on website (www.murshidabad.nic.in). This facility is available up to the last date of receipt of tenders i.e **04.08.2010** and the same can be downloaded and used as tender documents for submission at the office as mentioned below.
- 25) Tender complete in all respect and with all the documents as stated above should be sealed and deposited / submitted to the offices of the Block Development Officer **Raghunathganj-II** on **04.08.2010** within office hours. Tenders will be opened by the Block Development Officer in his office on **05.08.2010** in presence of tenderers or their authorized representatives who wish to remain present.
- 26) If the last date of submission and the date of opening of tender are declared as holiday, the tender will be received and opened on the next working day at the same time and venue.
- 27) This notice shall form part of terms and condition of the tender and the tenderer is bound to abide.

**District Magistrate
Murshidabad**

Memo No. 387/1(8) /MA&ME

Dated: 19-07-2010

Copy forwarded for his information and wide publicity to the -

- 1) Sub Divisional Officer **Jangipur** with a request to coordinate the entire matter in all the blocks under his jurisdiction. He shall be over all responsible for quality and time of execution. He is also requested to display the NIT in his office.
- 2) PA to Sabhadhipati, Murshidabad Zilla Parishad.
- 3) CA to District Magistrate, Murshidabad.
- 4) CA to Addl District Magistrate (Gen.), Murshidabad.
- 5) PA to Addl Executive Officer, Murshidabad Zilla Parishad, Murshidabad- He is also requested to display the NIT in his office.
- 6) Sabhapati **Raghunathganj-II** Panchayat Samity.
- 7) Block Development Officer, **Raghunathganj-II** Block with a request to make necessary arrangements for wide publicity and he is also requested to display the NIT in his office.

He is further requested to make necessary arrangements for receiving of sealed tenders at his office on or before 04.08.2010 within office hours i.e. (till 5.30 pm).

He is requested to open the sealed tenders in presence of Block Level Tender Committee on 05.08.2010 and select the lowest bidder and forward the name of lowest bidder to the undersigned for taking final approval.

He is further requested to supervise, inspect, measure, monitor all works under his jurisdiction through his S.A.E. including payments, record keeping etc. Necessary fund will be allotted to him for supervision and execution. However payments shall be released from this end only based on the recommendation of BDOs as the work progress / completed. Sites for execution have to be shown to the agencies from his end as per approved list of beneficiaries.

- 8) Notice Board of this Office of the District Magistrate, Murshidabad.

**District Magistrate
Murshidabad**

Memo No. 387/1(8)/2 /MA&ME

Dated: 19-07-2010

Copy forwarded to the –

District Information & Cultural Officer with request to arrange publicity of the **ABRIDGED TENDER NOTICE** attached herewith (in triplicate) through two local newspapers and in one daily.

District informatics Officer, National Informatics Centre, Murshidabad Zilla Parishad,, Murshidabad- with request to publish this Tender Notice and all other allied documents in website www.murshidabad.nic.in

**District Magistrate
Murshidabad**

Memo No. 387/1(8)(2)/2 MA&ME

Dated: 19-07-2010

Copy forwarded for information to:

- i) The Secretary to the Govt. of West Bengal, Deptt. of MA & ME, Writers' Building, Kolkata-1.
- ii) The Director, Minority Development Welfare, Writers' Building, Kolkata-1.

**District Magistrate
Murshidabad**

**Government of West Bengal, Office of the District Magistrate, Murshidabad
(Minority Affairs & Madrasah Education Department)**

NOTICE INVITING TENDER NO - _____

ABRIDGED TENDER NOTICE

Sealed Tenders in agency's letter head / pad (as per proforma) are invited for **Construction of Low Cost Housing for Economically Weaker Section people under "Amar Bari" Scheme of Govt. of West Bengal in all 254 Gram Panchayat under 26 blocks of Murshidabad** from the bonafide contractors / agencies having experience of successful completion of similar type of work in last **4 (four) years** - of the amount of at least **50% (in a single work)** of the amount put to tender for each individual work/scheme.

- Date and time for receipt of sealed tender **within office hours (upto 5:30 p.m)**
- Date and time of opening of sealed tender **in the concerned Block Development Office.**
- All other particulars** are to be seen and downloaded from the website (**www.murshidabad.nic.in**).

The tender accepting authority reserves the right to accept or reject any or all tenders / without assigning any reason.

**District Magistrate
Murshidabad**

Prescribed FORMAT for submission of offered rate in letter head / pad of the intending contractors

Notice Inviting Tender No. (NIT NO): EWS/ 29 of 2010 – 2011 dated. 19-07-2010

Scheme. No.....

Name of G.P and Scheme:

.....
.....
.....
.....

Estimated amount put to tender: Rs/-

Earnest Money: Rs...../-

Time allowed.....days.

To:

***The Block Development Officer,
Raghunathganj-II Development Block
Raghunathganj, Murshidabad***

Sir,

I / We do hereby agree to carry out the above stated work in the rate stated below after going through the respective price schedule of works and having clear concept about the work with respect to the present site condition.

My / Our offered Rate:..... (.....) % above / below / at par
in figure in words

Following are the documents submitted by me / us as required (Give \sqrt tick mark)

- 1) Offered rate in letter head pad as per prescribed format
- 2) Photostat copy (duly attested) of valid Sales Tax
- 3) DO of Professional Tax
- 4) DO of Trade Tax
- 5) DO of VAT
- 6) DO of PAN Card
- 7) DO of credential papers of requisite amount
- 8) Earnest Money by Bank Draft ofBank, bearing Number
Amounting Rs /- Dated drawn in favour of **Block Development Officer, Raghunathganj-II**
Photostat copy Price Schedule for the above stated work - as downloaded
- 9) Photostat copy (Duly attested) of Audit report of last financial year (i.e. 2006-07) (In case of Engineers Co-operative & Labour Co-operative only)
- 10) Photostat copy of Tender Notice.

Full address with Land and Mobile Phone numbers

Signature of the Contractor

(Seal)

NB: Please submit all the above stated papers in a sealed envelop mentioning name of work, NIT NO and SI No of the work on the body of the envelop in addition to the address to whom the tender is submitted.