

OFFICE OF
THE SUPERINTENDENT
CENTRAL STATE WELFARE HOME,
BERHAMPORE



Station Road, Swarnamoyee
P.O. Berhampore
Dist: Murshidabad
PIN: 742101, West Bengal
Phone: (03482) 259917
e-mail: cswhome.murshidabad@gmail.com

Memo no : 133 / CSWH

Dated : 31.05.2019

TENDER NOTICE

Filled in "TENDER PAPERS" in sealed envelope marked as "TENDER FOR SUPPLY OF DIETARY & MISCELLANEOUS ARTICLES" are invited from bona fide suppliers for supply of dietary & miscellaneous articles to the CSW Home, Berhampore, Murshidabad for the period from 01.07.2019 to 31.12.2019. The sanctioned intake of this Home is 150 boys. Present strength of this Home is 125. This strength may increase in future. In the matter of submission of tender the following terms and conditions may be carefully noticed:

TERMS & CONDITIONS FOR SUBMITTING TENDER

1. Each tenderer should submit the Earnest Money in **BANK DRAFT** and/or **N.S.C.** amounting to Rs. 10000.00 (Rupees:- Ten Thousand) only pledging in favour of the "**DISTRICT MASS EDUCATION EXTENSION OFFICER, MURSHIDABAD**"
2. **Tender Papers** must be submitted along with the photocopy of latest documents.
 - (i) **INCOME TAX Return Certificate (for FY 2017-18 or 2018-19)**
 - (ii) **Certificate of Registration of GST**
 - (iii) **PAN Card.**
 - (iv) **Professional tax clearance certificate.**
 - (v) **Trade License.**
 - (vi) **Food License.**
 - (vii) **Credential Certificate (Does not need for the running Suppliers).**

Copy of all the above should be duly self attested and annexed.
3. 'Tender Form' will be available from the Office of the **Superintendent, Central State Welfare Home, Berhampore** from 10.00 am to 2.00 pm from 31.05.2019 to 10.06.2019 on demand submitting trade license and food license for the current year.
4. The sealed tender Form covered by envelopes will be dropped in the Tender Box up to 4.00 p.m. on 11.06.2019 at the office the **Superintendent, Central State Welfare Home, Berhampore**. And the **TENDER** will be opened on 12.00 pm on 12.06.2019, Wednesday at the Office the **Superintendent, Central State Welfare Home, Berhampore**.
5. **Rate should be quoted on single item including vegetables and spices, under different individual code including the charges of delivery or other incidental charges, like GST etc.**
6. The rate for the each item will be accepted as 'single item wise' and also vegetables and spices will be accepted as 'single item wise'. The successful Tenderers will collect their **Acceptance Letters** from the office of the undersigned by 28.06.2019.
7. Quoting absurdly high or low rate in the opinion of the tender committee, with the intension to vitiate the tender process if proved later on, penal action shall be drawn against the tenderer /cooperative society/firm/company as may be deemed fit by tender rules & regulation act.
8. The successful Tenderers will have to deposit a **SECURITY MONEY** equal to **5% of the total value of the accepted rate**. The deposit may be made within 7 (seven) days from the date of receipt of the Acceptance letters, **failing which the EARNEST MONEY will be forfeited** and the tender may be ignored also.

9. The specification against each of the items as noted in the Tender Form must be fulfilled.
10. Sample/s of the item/s as marked in the Tender Form must be supplied along with the tender in separate envelope to be submitted within 11.06.2019 up to 4.00 p.m.
11. The Tender Committee does not bind themselves to accept the lowest rate. The committee has the right to accept or to reject any rate or, any tender, showing no reason or, notice for the acceptance or, rejection thereof. The undersigned also reserves the right to reduce the quantity of any item/s to be supplied by the tenderer/s to any extend, or to increase the same up to a limit of 30% in each case.
12. No alteration or modification of the original rate quoted in Tender once will be entertained. No plea of ignorance in terms of the rate or, Specification in terms of the Tender will be entertained once the tender is submitted.
13. If any quotation is not found with in conformity with the specification desired against the articles or, the rate quoted thereof seems to be unsuitable, the Chairman of the tender committee and/or the undersigned may accept any rate quoted by any party for supply of the articles of any specification appearing suitable and reasonable to the committee.
14. Orders for supply of the article/s to the CSW Home, Berhampore will be placed by the Superintendent / Assistant Superintendent concerned according to their daily requirement.
15. Order should be collected daily from the office of the Superintendent of the CSW Home, Berhampore concerned by successful tenderer.
16. Non-Perishable Articles may be supplied, in a bulk, for months consumption at a time according to the requisition of the Superintendent concerned. Perishable articles are to be supplied daily. Fish and chicken must be supplied within 8.00 a.m. in the morning. The suppliers must attend Home daily between 1.00 p.m. to 2.00 p.m. positively.
17. In the event of failure to supply the required article/s on the part of the selected Tenderer to supply regularly, the Superintendent concerned has the right to make the purchase from any person or, Tenderer or, from the market in the interest of smooth functioning of the concerned Home and the additional cost for urgent collection from any person /tenderer / local market if charged, may be deducted from the Tenderer failed to supply. The additional cost will be deducted from the Tenderers' pending bills.
18. The Chairman of this Tender committee i.e. District Mass Education Extension Officer, Murshidabad reserves the right to reject partially or fully all the tender without showing any reasons or any notice whatsoever in any stage in tender period.
19. Superintendent, Central State Welfare Home, Berhampore reserves the right to purchase any item of the schedule at the approved rate from any outsider (Non-Tenderer) during the tender period in case of emergency, if the tenderer fails to supply such items.
20. Superintendent, Central State Welfare Home, Berhampore reserves the right to procure any item, of the tender directly from a State/Central Govt. under taking even if a tender for the same has been offered / accepted.
21. No conditional rate will be considered. Quoted rates should be on the basis of coming next six month possible market price, which may vary from time to time during tender period.
22. The successful tenderers, after collecting the Acceptance Letters will have to sign an Agreement on a Non Judicial Stamp Paper of Rs. 10.00 (Ten) only.

23. The name and address along with telephone no. & mobile no. of the Tenderer/s and or, their partner/s, if any, should invariably be quoted in the tender. **The Tenderers must have an office within 5 k.m. radius** of the campus of the CSW Home, Berhampore so that they may easily be available as and when necessary.
24. In case of price hike in any time, under no circumstances any appeal / prayer for consideration of rate of the article in increased rate will not be entertained during the tenure of the tender.
25. The decision of the tender committee is final.
26. If any debate arises from time to time in any issue, on which decision is not arrived in the light of the above terms and conditions in Sl. Nos. 01 to 25 spot decision is final if referred to the Chairman of this Tender committee i.e. District Mass Education Extension Officer, Murshidabad.

sd/-
Convener
&
Superintendent
Central State Welfare Home
Berhampore, Murshidabad.

Memo no : 133/1(16)/CSWH

Berhampore, Dated : 31.05.2019

Copy forwarded for kind information with the request for taking necessary action for wide publicity to :

01. The Sabhadhipati, Murshidabad Zilla Parishad, Berhampore, Murshidabad.
02. Register of Co-operative Societies, West Bengal, New Secretariat Building, (4th floor) Kiran Sankar Roy Road. Kolkata-700001.
03. The Director of Mass Education Extension, West Bengal
04. The District Magistrate, Murshidabad.
05. The Superintendents of Police, Murshidabad.
06. The Additional District Magistrate (Dev) Murshidabad.
07. The Sub-Divisional Officer, Berhampore (Sadar) Murshidabad.
08. The Assistant Director, Agriculture Marketing (Administrative) with a request to send market rate before the meeting without fail.
09. The District Mass Education Extension Officer, Murshidabad.
10. The Chairman, Berhampore Municipality.
11. The Block Development Officer, Berhampore Development Block.
12. The Inspector-In-Charge, Berhampore Police Station.
13. The Assistant Superintendent, CSW Home, Berhampore.
14. The Establishment section, CSW Home, Berhampore.
15. The D.I.O. National Informatics Centre, with a request to upload the tender notice for wide circulation in the Official Website of the District Magistrate.
16. Notice Board of this Establishment

sd/- 31/5/19
Convener
&
Superintendent
Central State Welfare Home
Berhampore, Murshidabad.
Superintendent
Central State Welfare Home
Berhampore, Murshidabad

I/We agree to abide by the above terms and conditions.

Signature of the Tenderer
With Date and Seal

**TENDER FOR SUPPLY OF DIETARY & MISCELLANEOUS ARTICLES FOR C.S.W. HOME,
BERHAMPURE, MURSHIDABAD**

To
The Superintendent
Central State Welfare Home
Berhampure, Murshidabad

Sir,
I, (Name).....Vill-.....
PO-.....Mobile No-....., am submitting herewith the Tender rates for
the **DIETARY & MISCELLANEOUS ARTICLES** of the C.S.W. Home, Berhampore during the period from
01/07/2019 to 31/12/2019 according to the prescribed terms and conditions vide this office Tender notice no
: 133 / CSWH.,dated:31.05.2019.

Tender Form

| The Rates of Following Articles will be accepted Single item wise (individual article). | | | |
|---|---|------------------------|-------------------------------------|
| Sl no. | Name of Articles | Rate to be offered on. | Rate quoted. Unit must be mentioned |
| 1. | Maida Local Brand, best quality | Per kg. | |
| 2. | Mug Dal (Sona) best quality. (Sample Required) | Per kg. | |
| 3. | Dheradun Rice(India gate, Super in 1.250 Kg)packet | Per kg. | |
| 4. | Kamini Bhog.Rice Best Quality. (Sample required) | Per kg | |
| 5. | Musur Dal, (Chotodana Khari) (Sample Required) | Per kg. | |
| 6. | Beauli Dal | Per kg. | |
| 7. | Mustard oil (Dhara) | Per ltr | |
| 8. | Soyabean (Nutrela) chank | Per kg | |
| 9. | Muri (Sample Required) | Per kg. | |
| 10. | Bon Bread (Local brand) Quarter /pc. | Per pc | |
| 11. | Sun Flower Oil (Sun Drop) | Per ltr | |
| 12. | Bhagirathi Brand Gawa Ghee. | Per kg | |
| 13. | Cake (Bapuji) | Per piece | |

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| 14. | Marry Gold Biscuit (Bisk farm brand) | Per kg. | |
| 15. | Badam Bhaja (without peal, salted & sand fried) | Per kg. | |
| 16. | Chanachur (Siddheswari) | Per kg. | |
| 17. | Jam (Kisan brand) Mixed fruits. | Per kg. | |
| 18. | Milk (Bhagirathi brand protin contains 4.5) | Per ltr. | |
| 19. | Laugence (Pulse) | Per kg. | |
| 20. | Sugar (Sample Required) | Per kg. | |
| 21. | Rassogola | Per piece | |
| 22. | Singara | Per piece | |
| 23. | Matar (Gota) (Sample Required) | Per kg. | |
| 24. | Chhola (Sample Required) | Per kg. | |
| 25. | Mutton of he goat(dressed above 8.5 kg, to be cut at home.) | Per kg | |
| 26. | Chicken (dressed & without intestine ,head , leg and feather ; not more than 1.5kg/ Hen, মুরগী) To be cut at Home as and when required. | Per kg. | |
| 27. | Ruhi (Above 1kg. size dressed without head, tail , scale & intestine) | Per kg. | |
| 28. | Katla (Above 1kg. size dressed without head, tail , scale & intestine) | Per kg | |
| 29. | Poultry egg (Big Size, above 65 gm) | Per piece | |
| 30. | Singapuri Banana (125 gm / pieces) | Per piece | |
| 31. | Fire wood (জালানি কাঠ) | Per kg. | |
| 32. | Potato (jyoti) above 100gm pcs. | Per kg. | |
| 33. | Potato (Jyoti).below 100 gm per piece | Per kg | |
| 34. | Onion (above 70 grams) | Per kg. | |
| 35. | Garlic(above 30 grams) | Per kg. | |
| 36. | Ginger best quality | Per kg. | |
| 37. | Green chilly | Per kg. | |
| 38. | Karala | Per kg. | |
| 39. | Ladys finger | Per kg. | |
| 40. | Gourd (লাউ) | Per kg. | |
| 41. | Pumkin ripe above 4 kg (মিঠিকুমড়া) | Per kg. | |
| 42. | Patal | Per kg. | |

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| 43. | Barbati | Per kg. | |
| 44. | Lal shank | Per kg. | |
| 45. | Puin shank | Per kg. | |
| 46. | Jhinga | Per kg. | |
| 47. | Chal kumra (Ass gourd) | Per kg. | |
| 48. | Brinjal (বেগুন) | Per kg. | |
| 49. | Cauli flower (ফুলকপি) | Per kg. | |
| 50. | Cabbage (বাঁধাকপি) | Per kg. | |
| 51. | Seem | Per kg. | |
| 52. | Beans | Per kg. | |
| 53. | Pea (মটরশুঁটি) | Per kg. | |
| 54. | Carrot | Per kg. | |
| 55. | Beat | Per kg. | |
| 56. | Tomato | Per kg. | |
| 57. | Green papaw | Per kg. | |
| 58. | Green Banana 150 gm/ piece (কাচাকলা) | Per kg. | |
| 59. | Cucumber (শশা) (150 gm / pieces) | Per kg. | |
| 60. | Ol Kochu (ওল কচু) | Per Kg | |
| 61. | Gati Kochu (গাঁটি কচু) | Per Kg | |
| 62. | Spinach (পালং শাক) | Per Kg | |
| 63. | Katoa data Saak (কাটোয়া ডাটা) | Per Kg | |
| 64. | Dust Turmeric (Sunrise) 50 gram pouch pack | Per kg. | |
| 65. | Dust Jeera (Sunrise) 50 gram pouch pack | Per kg. | |
| 66. | Panchforan 50 gram pouch pack(brand to be mentioned) | Per kg. | |
| 67. | Salt (Tata) 1kg pack | Per kg. | |
| 68. | Mustard seed (Sunrise) 50 gram pouch pack | Per kg. | |
| 69. | Dry Chilly (Gota) (Sample Required) | Per kg. | |
| 70. | Dry Chilly Powder (Sunrise) 50 gram pouch pack | Per kg. | |
| 71. | Garam Masala (Dust) (Sunrise) 50 gram pouch pack | Per kg. | |
| 72. | Meat Masala (Sunrise) 50 gram pouch pack | Per kg. | |

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| 73. | Chicken Masala (Sunrise) 50 gram pouch pack | Per kg | |
| 74. | Dhaniya (Dust) (Sunrise) 50 gram pouch pack | Per kg. | |
| 75. | Poppy Seed (পোস্ত) (J.K.) | Per kg. | |
| 76. | Gota Jeera (গোটা জিরা) (Sunrise) 50 gram pouch pack | Per kg. | |
| 77. | Ramkrishna Chira Badam (MRP Rs.5.00) | Per piece | |
| 78. | Good day Biscuit pouch pack (MRP Rs.5.00) | Per piece | |
| 79. | Good day Cup cake Pouch Pack (MRP Rs.5.00) | Per piece | |
| 80. | Colgate toothpaste 50 gm Tube | Per piece | |
| 81. | Colgate Tooth brush medium size | Per piece | |
| 82. | Glecerin soap 100 gm / pcs | Per piece | |
| 83. | Lifebouy soap 125 gm / pcs | Per piece | |
| 84. | Dove soap MRP . 10 | Per piece | |
| 85. | Sunlight detergent powder 500 gm pack | Per kg | |
| 86. | Sunlight Bar 150 gm / piece | Per piece | |
| 87. | Nihar Coconut Oil 50 gm bottle | Per piece | |
| 88. | Dove Shampoo Pouch Rs. 3.00 | Per piece | |
| 89. | Amulspray (Milk Powder) | Per kg | |
| 90. | Hair Cutting | Per Head | |
| 91. | Boroline Tube (G D Pharma Pvt ltd.) 20gm | Per piece | |
| 92. | Sugarcane molasses in tin pack (Akher gur) | Per Kg | |
| 93. | Gram (chhola) | Per Kg | |
| 94. | Pea(motor) | Per Kg | |
| 95. | Apple good quality (above 100 gram/ piece) | Per Kg | |
| 96. | Orange good quality (above 100 gram/ piece) | Per Kg | |

Date:.....

Signature

Place:.....

with Seal of the Tenderer