

Government of West Bengal
Office of the Executive Officer,
Zilla Parishad, Murshidabad
Panchanantala : Berhampore
aeomsd@gmail.com / demsdzp@gmail.com

NOTICE INVITING TENDER

NO. 34 /2018-19

Name of Schemes: Given below

Sl. No	Name of the work	Class of Contractors	Estimated Cost (Rs.)	Earnest Money (Rs.)	Cost of Bid Document (Rs.)	Contract period (days)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	Colour washing of the ZP guest House & Housing within the premises of Murshidabad Zilla Parishad Office Complex, Berhampore, Murshidabad. [Own Fund]	Bonafied Outsiders	219732.00	4395.00	220.00	10
2	Renovation work of Video Conference Room at 2 nd Floor PPK Building premises of Murshidabad Zilla Parishad. [ISGPP Fund]	Bonafied Outsiders	197159.00	3943.00	200.00	10
3	Fixed partitions of the Secretary chamber (Block-C) within the premises of Murshidabad Zilla Parishad Office complex, Berhampore, Msd. [Own Fund]	Bonafied Outsiders	74125.00	1483.00	100.00	10

SCHEDULE OF IMPORTANT DATES

PARTICULAR	DATE & TIME
Date of issue of NIT	03/01/19 at 1.00 pm
Bid submission start Date & Time	03/01/19 at 1.00 pm
Last date & time of submission of Technical Bid and Financial Bid.	09/01/19 at 1.00 pm
Date & Time of opening of Technical Bid in the Office of the Executive Officer, Murshidabad Zilla Parishad	09/01/19 at 2.00 pm

On behalf of the Executive Officer, Murshidabad Zilla Parishad, the Addl. Executive Officer, Murshidabad Zilla Parishad invites online **percentage rate** tender in **TWO BID SYSTEM** for the works above from reliable, resourceful, bona-fide and experienced firms / companies / contractors / Engineering Co-operatives having requisite financial capability and sufficient relevant work experience. The details are given below:

Bid Inviting Authority	Addl. Executive Officer, Murshidabad Zilla Parishad
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<p><u>TECHNICAL BID</u></p> <p>Eligibility Criteria for Qualification of the bidders in the Technical Bid</p> <p>Similar Nature of Work:</p> <p>Credential Certificate in the form of completion certificate issued by the Executive Engineer or equivalent or competent authority of a state / central government, State/ Central Government undertaking, Statutory / autonomous bodies constituted under the Central / State Statute, on the executed value of completed / running work will be taken as credential. Credential should be in the name & style of the intending bidder only. Completion certificate should mention the work order no. & date, Name of the work, work order amount, payment made, completion period & completed satisfactorily or not etc. Payment Certificate is will not be treated as credential.</p> <p>Turn over: Audited Balance Sheet shall have to be produced in support of the turn over claim for the last 3 consecutive Financial years.</p> <p>NOTE: All the Original documents shall be produced before the tender evaluation committee during scrutiny of bids.</p> <p>IMPORTANT: If the bidders do not upload these requisite documents in the e-tender portal, they will summarily be rejected during evaluation. If anyone found to be submitting false or manufactured credential, then the bidder may be black listed or prevented from participation.</p>	<p>CREDENTIAL:</p> <p>1. CREDENTIAL/EXPERIENCE: Intending bidders should produce credentials of completion of a ‘similar nature of work’* having minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice;</p> <p>OR</p> <p>Intending bidders should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice;</p> <p>OR</p> <p>Intending bidders should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value of 40% as mentioned above; In case of running works, only those bidders who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e, the tenderer.</p> <p>2. TURNOVER: Average audited Annual Turn Over from the business having similar style of work for the last 3 (Three) consecutive Financial Years should be equal to or more than 60% of the total estimated amount put to tender. The turnover will be indexed at the rate of 8% for a completed year. Bank Solvency Certificate cannot be accepted in support of Turn over claim.</p> <p>3. NON STATUTORY DOCUMENTS:</p> <ol style="list-style-type: none"> a. Valid Trade License b. Income Tax return for the latest financial year c. GST Registration certificate d. Professional Tax Return for the latest financial year e. Pan Card photo copy. <p>4. OTHER DOCUMENTS:</p> <ol style="list-style-type: none"> a. Declaration in an affidavit that no litigation is pending against the Firm/company/contractor or not black listed b. Document to prove ownership / lease hold of plant & machinery as prescribed by the authority in the tender c. Power of Attorney if any d. Labour Cooperative Societies & Unemployed Engineers’ Co-Operative Societies should submit proof of their registration, validity to participate in this tender and EMD exemption if allowed by the State
<p>Earnest Money Deposit :</p>	<p>Required Earnest Money as shown in the column below should be deposited in IDBI Bank Account No. 0257104000108225, IFS CODE – IBKL0000257 in favour of MZP Tender A/C, through RTGS/NEFT/CBS System only. <u>The NIT No., Serial No. and/or UTR number should be clearly mentioned on the deposit challan. Payment made otherwise will be rejected.</u></p>

Bid Document	Intending Tenderer may collect rate schedule and BIF from the office of Murshidabad Zilla Parishad on & from 03/01/19 to 09/01/19 (upto 1.00 pm)
Technical Bid Evaluation	The technical bid will be evaluated by the tender evaluation committee chaired by Addl. Executive Officer, Zilla Parishad. Bidders shall produce hard copies of the requisite documents during evaluation for the technical bid. Originals shall be shown for verification by the bidders within stipulated time to be notified in the tender. Only the technically qualified bidders can advance for Financial bid.
Date and time of opening of Financial Bid submitted off line of only the technically qualified bidders	11/01/19 at 4.00 pm
Financial Bid	Percentage Rate shall be quoted in the Financial Bid.
Validity of Bid	180 days
Important Instructions	<ul style="list-style-type: none"> • Names of the technically qualified bidders as per the bid criteria after verification with original & evaluation will be displayed in the Notice Board by the tender evaluation committee. • The financial bid documents of the technically qualified bidders will only be opened. • List of Financial comparison chart of bidders will be published on the next day after opening. Executive Officer, Zilla Parishad Murshidabad reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reasons whatsoever. • All duties, taxes, royalties, cess, including 1% cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. • The intending bidders are requested to inspect the work site before quoting their rates.

INFORMATION TO THE BIDDERS (ITB)

Submission of Tenders: Tenders are to be submitted in the specified Tender Box through off-line in two folders at a time, one in Technical Bid & the other in Financial Bid before the prescribed date &.

Submission of Earnest Money Deposit: The earnest money deposit has to be made and submitted following the clauses as mentioned in the bid document.

A. Technical Bid:

Cover A-1 >Statutory Cover file Containing

NIT (Properly submit).

Cover A-2 >Non- Statutory Cover (Mandatory Documents)

All the documents as given under **TECHNICAL BID**

Note: Failure of submission of any of the above mentioned documents (as applicable) i.e. statutory and non-statutory documents will render the tender liable to be rejected.

B. Financial Bid:

The financial proposal should contain the following documents in **one cover** (folder):

The contractor shall quote the percentage rate (Offering percentage Above/Below/At par) through off-line mode only in the space marked for quoting rate in the Bill of Quantities (BOQ).

Payment:

Payment against the bill claim subjected to verification by the competent authority will be made on availability of fund.

EMD of the successful bidder shall be adjusted against the bill claim while making payments.

The Payment of RA as well as final bill for any work will be made according to the availability of fund and no financial claim in case of any delay in payment will be entertained. No bidder can hamper the progress of work by stating non-payment of bills or non-receipts of payment. The financial capabilities of the bidder are evaluated through his annual turnover and no bidder can cite the non-payment as a reason for delayed completion or slow progress of work. Authority may impose penalty for delay in completion of work.

The mode of Payment of the bills are given below:

- Upto 5 lakhs of Estimated amount: No RA bill will be entertained.
- Upto 10 lakhs but not less than 5 lakhs: Only one RA bill will be entertained.
- Upto 50 lakhs but not less than 10 lakhs of Estimated amount: Maximum three bills including final bill.
- More than 50 lakhs of Estimated amount: Maximum four bills including final bill.
- Moreover, payment may be made after complete of each stage, in case of road: GSB, Pothole, in case of building: Foundation of plinth level, lintel, in case of Culvert/bridge: Foundation upto GL, GL to slab, then rod casting.

Security Deposit money will be returned after one year in case of Pitch Road, culverts, Building works, Concrete Road works, Maintenance of Pitch Road works and Electrical works, 3 years in case of RIDF Road works if no defect is detected in the mean time.

1% Cess under W.B. Building and other Construction workers (Regulation of Employment & Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills.

Other Terms and conditions: -

1. The credentials submitted by the bidders shall invariably be verified from competent authority through formal/informal ways. If the bidders are found producing manufactured credentials, then appropriate action for black listing/prohibition of participation / criminal proceeding shall be initiated by the bid inviting authority.
2. Sub-contracting by the successful bidder will not be allowed. Tender Committee shall take appropriate action against the willful defaulter.
3. The Executive Officer reserves the right to terminate the contract by giving one-month notice to the agency in case if any deviation from the norms or any non-compliance.
4. The entire work shall be completed within the time frame given in the work order. Any deviation in work completion period will invite penalty of 1-5% on the value of pending work. The AEO Zilla Parishad is empowered to impose such penalty by obtaining a report from engineers.
5. Time extension on completion of work shall not be given in ordinary circumstances. AEO ZP is empowered to decide on time extension only after making proper assessment through a team of officials in an extraordinary circumstance like land dispute, natural calamity or similar situation.
6. AEO ZP shall moot a proposal for Black listing or prohibition of any contractors' participation in tenders of Zilla Parishad for a period of one year for blatant violation of tender norms or for vitiating tender process.
7. **Agreement:** Model agreement document shall be prepared by the bidder in consultation with the competent authority. The agreement will be signed only if the competent Authority has given the consent. The LOI and bid document shall become part of the agreement.
8. **Withdrawal of bid:** None of the bidder shall be allowed to withdraw the bid once submitted. If any bidder attempts to withdraw bid at any stage of the bidding process or decides to withdraw after issuance of work order, then the EMD shall be forfeited and process shall be initiated for either black listing the bidder or prohibiting participation in any tenders of Zilla Parishad for a period of one year.

9. Negotiation with L2 bidder is prohibited.
10. Cancellation of any tender due to unavoidable circumstance will lead to a fresh tender which will be treated as 1st call only.

Sd/-
Addl. Executive Officer
Zilla Parishad, Murshidabad

Memo No. 14 /1(5)/ZP

Dated : 03/01/19

Copy of NIT No. MSD/34/2018-19 forwarded for information to the:-

1. District Magistrate, Murshidabad.
2. Secretary, Murshidabad Zilla Parishad.
3. District Engineer, Murshidabad.
4. Finance Controller & Chief Accounts Officer, Murshidabad Zilla Parishad.
5. DIO/DIA, NIC, Collectorate Building, Murshidabad with a request to publish the notice in the District Website.

Sd/-
Addl. Executive Officer
Murshidabad Zilla Parishad

Memo No. 14 /2(44)/ZP

Dated : 03/01/19

Copy of NIT No. MSD/34/2018-19 forwarded with a request to display in the Notice Board to the:-

- 1-7. Executive Engineer, I&WD / PWD-I & II / PW(Roads)-I & II / P.W. Construction Board / CPWD-I, B.B.Zone, Murshidabad Divn.-I.
- 8-12. Sub-Divisional Officer, Sadar / Domkal / Lalbagh / Kandi / Jangipur, Murshidabad
- 13-39. Executive Officer, All Panchayat Samities of Murshidabad District.
40. Executive Engineer, WBSRDA, Msd. Divn., Murshidabad Zilla Parishad.
41. Murshidabad District Builder's Association, Foujdari Court Compound, P.O. Berhampore
42. Murshidabad District Allied Contractors Association, N.H.-34, (Near Ranibagan Traffic More), P.O. Berhampore, Murshidabad.
43. Murshidabad District Labour Co-Op. Association., Berhampore Lodge, Laldighi, P.O. Berhampore.
44. Murshidabad District Engineer's Co-Op. Association., Near Girl's College, P.O. Berhampore.

Sd/-
Addl. Executive Officer
Murshidabad Zilla Parishad

Memo No. 14 / 3(4)/ZP

Dated : 03/01/19

Copy forwarded for information to:-

1. Principal Secretary to the Govt. of West Bengal, Deptt. of P & RD., Joint Administrative Building, Block HC-7, Sector-III, Salt Lake, Kolkata-106. This is as per Memo No. 2819 / PN / O / I / IS- 2 /08, dated 09.07.2008.
2. Directorate of Information & Public Relations, Block-I, Top Floor, Writers' Buildings, Kolkata -1.
3. District Information & Cultural Officer, Murshidabad.
4. Assistant Labour Commissioner, 120, B.B. Sen Road, Berhampore, Murshidabad.

Sd/-
Addl. Executive Officer
Murshidabad Zilla Parishad