



**Government of West Bengal**  
Office of the Assistant Director  
Consumer Affairs & Fair Business Practices  
Murshidabad Regional Office  
Govt. Quarter No. 6C (South) Barrack square  
Berhampore, Murshidabad, 742101

State Consumer Helpline (Toll Free): 1800-345-2808  
Phone No : (03482) 274407  
Fax No : (03482) 274407  
Website : www.wbconsumers.gov.in

No: 44/CA&FBP/MSD/1C-2/2013

Dated: 15-09-2017

## Tender Notice

Tender in two bid system (Technical bid and the financial bid) is hereby invited from the bonafide organization for **making, printing, carrying and installation of sign board(4'X 3')** (carrying educational messages or cartoons with subject matters on **West Bengal Right To Public Services Act 2013**) made of flat MS Patti, aluminium bit and MS sheet as per details below to be fitted in different offices of **Lalbagh Sub-Division**, as per list and specification.

Specification of Work	The Sign Boards are to be fixed at the offices of	Approx. Number of Hoardings .
<p>1.Size of the Board – 4 ft X 3 ft</p> <p>2.a) Frame - Made with MS Flat Patti of 4 mm X 16 mm (two pieces 4 ft. and three pieces 3 ft. making wholes, drill and fitted by welding with MS Sheet of 26 gauge.</p> <p>b) MS Sheet of 26 gauge should be fitted on the above frame by welding and making necessary wholes by drill for fitting the board on the wall with nails / screws. c) Latex vinyl of best quality with necessary printing of the materials to be provided by the tenderer should be pasted on the board as fabricated. Aluminium bit on the edges with corner capping should be fitted with screws to make the matter beautiful and durable.</p>	1. SDO Lalbagh.	01 Nos.
	2. BDO Bhagwangola I & 08 Grampanchayat of Bhagwangola I Block.	(01 + 08)=09 Nos.
	3. BDO Bhagwangola II & 06 Grampanchayat of Bhagwangola II Block.	(01 + 06)=07 Nos.
	4. BDO Lalgola Block & 12 Grampanchayat of Lalgola Block.	(01 + 12)=13 Nos.
	5. BDO Murshidabad Jiaganj Block & 08 Grampanchayat of Murshidabad Jiaganj Block.	(01 + 08)=09 Nos.
	6. BDO Nabagram Block, & 10 Grampanchayat of Nabagram Block	(01 + 10)=11 Nos.
	7. Charman Jiaganj-Azimganj Municipality	01 Nos.
	8.Charman Jiaganj-Azimganj Municipality	01 Nos.

Total=52 Nos.

Conditions:-

- PER HOARDING RATE COMPLETE IN ALL RESPECT WITH THE CHARGES FOR CARRYING AND INSTALLATION MAY BE QUOTED.
- TECHNICAL BID WILL INCLUDE THE DOCUMENTS AS BELOW AND SHOULD BE SUBMITTED IN A SEALED COVER SUPERSCRIBED WITH TECHNICAL BID FOR MAKING PRINTING, CARRYING AND INSTALLATION SIGN BOARD.
  - Copy of PAN
  - Copy of Trade License / Enrolment Certificate
  - Copy of balance sheet for the last two years or Income Tax Return Submitted
  - Credential for undertaking work similar to Tender with Govt. Organizations/Departments.
  - Any other relevant Certificate in vogue.
- The quotations are to be submitted within 25.09.17 at 12 noon positively and the Quotations will be opened on 25.09.17 at 12.30 pm
- The authority reserves the right to reject to or cancel any of the quotations without showing any reason.
- The job is to be completed within 15 (fifteen) days from the date of receipt of the relevant work Order.
- TDS,GST and any other deductions will be applicable as per Govt. norms.
- A certificate i.r.o full Completion of the work must be got signed by the competent authority (SDO in respect of Sub-Divn & Municipality, BDO, in respect of Block & Grampanchayats), of the installation site & submitted to the undersigned.
- Photographs of proper installed board are to be submitted in both hard and soft copies to this office after successful completion without any extra charges.

**Financial bid :** This will include the Rate quoted along with the copy of Tender paper duly signed and stamped. Rate should be submitted in the letter head of the organization. The financial bid should be submitted in a separate sealed cover superscribed with "Financial bid for making printing, carrying and installation of sign board" and is to be sent addressed to Assistant Director, CA&FBP Murshidabad R.O, Govt. Quarter No. 6C (South) Barrack square, PO:Berhampore, PS: Berhampore, Dist: Murshidabad , Westbengal , Pin: 742101.

Conditions:-

- Earnest Money of Rs. 1560/- should be deposited in the form of Demand Draft in favour of DIRECTORATE OF, CONSUMER AFFAIRS AND FAIRBUSINESS PRACTICES, MURSHIDABAD R.O payable at Berhampore .
- Earnest Money of unsuccessful bidders will be refunded after issue of Work Order. 2 % of total quoted price of successful bidder will be considered as earnest money.Hence the successful bidder will have to deposit the balance amount i.e. [(2% of total quoted price) Rs. 1560/-] in the form of demand draft in favour of DIRECTORATE OF, CONSUMER AFFAIRS AND FAIRBUSINESS PRACTICES, MURSHIDABAD R.O , payable at Berhampore. Earnest Money of successful bidder will be converted into part of the security deposit.
- Other terms and conditions are as per Government Rules.
- Any corrigendum and addendum etc. ,if any, will be published in our website:[www.wbconsumers.gov.in](http://www.wbconsumers.gov.in)
- For more details, contact Assistant Director, CA& FBP, Murshidabad R.O.

Sd/-

Copy forwarded with a request to display the notice at the office notice boards of

- 1 The District Magistrate, Murshidabad
- 2 The Superintendent of Police, Paschim Bardhaman.
- 3 The Addl. District Magistrate (Dev.) Murshidabad
- 4 The Secretary Murshidabad Zilla Parishad, Berhampore, Murshidabad
- 5 The Sub Divisional Officer, Berhampore Sadar, Murshidabad.
- 6 The Sub Divisional Officer, Kandi Sub-Divn, Murshidabad.
- 7 The Sub Divisional Officer, Domkal Sub-Divn, Murshidabad.
- 8 The Sub Divisional Officer, Lalbagh Sub-Divn, Murshidabad.
- 9 The Sub Divisional Officer, Domkal Sub-Divn, Murshidabad.
- 10 The Sub Divisional Officer, Jangipur Sub-Divn, Murshidabad.
- 11 The Chairman Jiaganj-Azimganj Municipality, Murshidabad
- 12 The Block Development Officer Bhagawangola –I Block, Berhampore Murshidabad
- 13 The Block Development Officer Bhagawangola –II Block, Murshidabad
- 14 The Block Development Officer Lalgola Block, Murshidabad
- 15 The Block Development Officer Murshidabad Jiaganj Block, Murshidabad
- 16 The Block Development Officer Nabagram Block, Murshidabad
- 17 The DICO, Berhampore, Murshidabad.
- 18 The District Informatics Officer, Murshidabad is requested to upload this notice (District Official Website: [www.murshidabad.gov.in](http://www.murshidabad.gov.in)).
- 19 The Postmaster, Berhampore Head Post Office.
- 20 Notice Board of This office.

Sd/-

Dy. Assistant Director-in charge  
CA&FBP, Murshidabad R.O

Copy forwarded with a request to display the notice at the office notice boards of

1. The Director, Consumer Affairs & Fair Business Practices, Govt. of West Bengal, Kreta Suraksha Bhawan (2<sup>nd</sup> Floor), 11A, Mirza Ghalib Street, Kolkata – 700087 .

Sd/-

Dy. Assistant Director-in charge  
CA&FBP, Murshidabad R.O