



Government of West Bengal
Office of the District Magistrate, Murshidabad
Social Welfare Section
(Kanyashree Cell)



Memo No.243/SW(KP)/16

Date : 29/07/2016

QUOTATION / EXPRESSION OF INTEREST No. -III

Sealed quotations are hereby invited on behalf of the District Magistrate, Murshidabad from the recognized approved and bonafide suppliers having experience / credentials of performing supply works exclusively on the items mentioned below after complying the terms & conditions stated below :-

DESCRIPTION OF WORK

Particulars	Offered Rate (in Rs.) in figure and word (Per item / size)
Quotation for different items for Kanyashree Day, 14.08.2016	
1. Printing and delivery of badge in required number with Kanyashree Logo	
2. Printing of coupon for refreshment in required number	
3. Delivery of trophy with writing on it in required number	
4. Gift pack with Selected books in required number	
5. Printed silken / cotton scarf (UTTARIYA) in required number	

Quotations will be accepted up to 1:00 pm on 11/08/2016 & will be opened on the same date at to 2:00 pm at the CHAMBER OF DISTRICT SOCIAL WELFARE OFFICER, Murshidabad. Quotationers are requested to remain present at the time of opening to quotations.

Application should be in quotationers own letter head pad along with self attested Xerox copies of PAN card, Valid Trade License, VAT Registration Certificate etc.

Terms and conditions:-

1. Quotation must be in sealed cover superscripting 'QUOTATION FOR SUPPLY MATERIALS FOR THE CELEBRATION OF KANYASHREE DAY ON 14/08/2016 No. -III
2. The rate should be quoted for the said work mentioned in figure and words and the rate should be inclusive of all taxes, carriage & others. While quoting the rate, it should be kept in mind that all the items will be of TOP QUALITY and to be delivered in SHORT SPAN of TIME.
3. The total price of quoted rate (gross amount of 05 Items) will be considered.
4. The lowest quotationer is bound to supply / complete the said work as per work order issued by the authority within the time as mentioned in the work order.
5. Income Tax & VAT will be deducted from the bill as per Govt. rules.
6. The authority has reserved the right to accept or reject full or part of the quotations without assigning any reason, thereof
7. The decision of the authority in the rejection or acceptance or the quotation is final.


District Social Welfare Officer
Murshidabad

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Copy forwarded for information with the request to display the tender notice in his office notice board to:-

1. The Executive Officer, Murshidabad Zilla Parishad.
2. The Nezarat Dy. Collector, Murshidabad Collectorate with a request to display the quotation to their Office Notice Board.
3. Officer -in- Charge, Kanyashree Prakalpa, Murshidabad.
4. The D.I.O., NIC, Murshidabad with a request to display on the official website of the District Magistrate.
5. P.A. to Addl. District Magistrate (D), Murshidabad.
6. C.A. to District Magistrate, Murshidabad with a request to place before him for his kind appraisal.


District Social Welfare Officer
Murshidabad